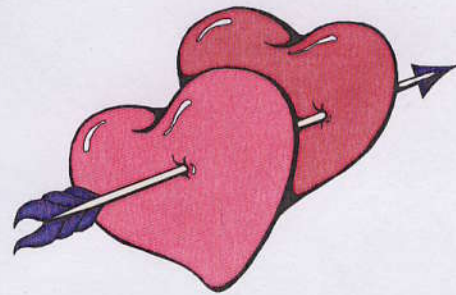




# Watervliet Housing Authority



February 2010

Charles V. Patricelli, Executive Director



Watervliet Housing Authority 273-4717

or office@watervliethousing.org

Emergency Number 273-6085 (after hours)

Watervliet Police Dept. 270-3833

Watervliet Fire Dept. 273-6622 or 270-3826

Tenant Assistance Program 356-1012

In Home Channel 273-4717 ext 21



## Carbon Monoxide Detectors

Carbon monoxide (CO) is a colorless, odorless, tasteless and toxic gas that results from the incomplete combustion of fossil fuels, such as gasoline, natural gas and oil. Dangerous amounts of CO can accumulate when fuel is not burned properly, or when rooms are poorly ventilated and the CO is unable to escape. Always be sure if you heat with gas that your CO detector is working!



## Happy Valentine's Day!

Please note, the office will be closed:

February 12<sup>th</sup> for Lincoln's Birthday

February 22<sup>th</sup> for Washington Birthday Day



### Snow Policy

For your safety and convenience, following a snow storm all cars should be removed from the parking lots. Tell your neighbors to move their cars — it will make it easier for you and us. We will TRY and post on channel WVLT 17 when we are going to plow the lots. This hopefully will give you some additional warning. Don't forget to shovel your walks and porches or you will be charged \$5.



### VRV Groundbreaking Ceremony

Finally we closed on the deal to purchase and

rebuild VRV. See page 4 for more details  
Please join us on March 5th at 11 am to celebrate and to officially kick off this \$16 Million project



We have a Web site...  
WatervlietHousing.org  
Check us out, over 30,000 have!

# Announcements



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## Smoke Detector Maintenance Policy

Your unit is equipped with one or more smoke detectors. You must ensure that the smoke detectors are operating at all times. Never disconnect a smoke detector for any reason.

The smoke detector has a red indicator light on its face. If your smoke detector is operating properly, this light will be lit. If the light is flashing and the smoke detector beeps every few seconds, the battery is low and needs replacement. If the light is not lit or flashing, the battery is dead or has been disconnected if it's electric.

If your smoke detector isn't operating and you need assistance dealing with it, notify the office immediately. If you fail to keep all smoke detectors in your unit operating at all times, you will receive one and only one warning. If you fail to comply with this rule a second time, we will have grounds to evict you.



## Welfare Increase

The Authority will be applying to Albany County Social Services for a 10% rent increase. This increase is needed to help cover the costs of running the apartments. Requested rents are posted at the office. Comments will be received until Feb. 28<sup>th</sup>.



## Did you lose your job? Here's some helpful information!

If you are a housing authority resident or on the Voucher Program and have become unemployed, be sure to contact us immediately with your income information so that you may receive a rent adjustment.

Residents may be eligible for heating assistance through the NYS HEAP Program. You may inquire at the Cohoes Co-CAP office located at 30 White Street, phone number 237-9201. If you receive food stamps you may apply for heating assistance at the Social Service office.

If you are in need of credit counseling or looking to do debt consolidation, be sure you are dealing with a legitimate company. Consumer Credit Counseling Service of Central New York is a private, nonprofit community service licensed by the NYS Banking Department and certified by the Housing and Urban Development agency. For their information call 482-2227.

For homeowners that may be facing foreclosure, the Albany County Rural Housing Alliance has foreclosure counseling and intervention. They have an office in Cohoes and may be contacted at 235-3920.

Any tenant being forced to relocate due to a foreclosure of the property they reside in may contact the Legal Aid Society at 462-6765 for advice and assistance.

Please take a pro-active approach to your situation and seek intervention as soon as possible. Do not wait until the last minute to receive the help that may be available to you. Feel free to contact our office if we may be of any assistance.

# Around the WHA...

## Computer Cleaning Tips

**Keyboard:** Disconnect the keyboard & turn it upside down. Shake it gently to dislodge crumbs.

Use the brush attachment of your vacuum cleaner to push out bits lurking beneath keys.



**Mouse:** Dust and Grit can cause a mouse stick or move erratically. To clean, unscrew and remove plastic ring covering the ball and rollers. Clean with a cotton swab dipped in household vinegar, rotating the ball as you wipe. Dry completely with a soft cloth before replacing the plastic cover.

## Emergency Numbers

The next time you call the emergency number, think if it's really important or if it can wait until tomorrow. Another note to remember; the same maintenance person is not on each night. Try not to call their home numbers, use the emergency number instead. 273-6085.



Remember an emergency is a serious electrical hazard, water running that can't be stopped like a broken pipe not a dripping sink. If the drain is dripping put a pan under it or shut the valve. If your refrigerator or stove breaks down we call a service company to repair them, we cannot fix them on the weekend or at night. If your drains run slowly it may be the signs of a clog. Call us at the first sign, they usually don't get better.



## Need Health Insurance? Are your children covered?

If you feel that you might qualify for health insurance call 462-7040 to find out more!!! If you presently don't have insurance call now!



## Hanratta Beauty Salon is Open for All Seniors

Call Denise at 884-0646 to make an appointment.



## Attention all seniors with lobbies

There is a bucket in the front entrance of your hallway, please spread a little on the walkway when you are leaving your apt if you see that it is icy. If you see the pail is getting empty, please let us know. Please be safe and not sorry. In the event of a major snow storm, please stay in until we can clean the walks.



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# VRV has started... Check it out!



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Equal Housing  
Opportunity

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You've been hearing for the last few years about our plans at VRV. Well it is no longer a plan but now a reality. After thousands of e-mails, hundreds of meetings we finally have a plan to make VRV a site the entire City can be proud of.

Work as you can see from these photos has begun. Some apartments are actually being demolished, making a more open and attractive site. You can also see from the photo below what we expect the apartment buildings to look like.

Omni Development is the group responsible for the preparation and application of this nearly \$16 million dollar project. Most of the moneys is for the financing—over the 15 years of the project—and associated fees. MLB Construction is the contractor responsible for the construction phase of the project. We are doing the project in 4 phases. We are now in the 1st phase with 3 of the 12 buildings completely emptied.

While all this is going on, we still are

keeping up with the daily work of renting apartments and the many different construction projects we here at the WHA are working on. Currently we are nearing completion of the stimulus projects that brought in over \$600,000 in additional improvements. These included the new bathrooms at the Michael J. Day apartments, the generator at Hilton, the new emergency lights at Hilton, the cut outs of the tubs at Quinn and many other projects being developed and bid at this time.

In addition, we are working on a \$1million dollar energy program with Siemens as an Energy Performance Contract and the Albany County Weatherization program. We will be replacing some older and less efficient boilers, lighting, refrigerators, and many other smaller but yet very important projects to help reduce the energy costs of the housing authority and help reduce the energy bills of the tenants.

On behalf of the WHA, I want to thank the entire staff and the Board of Commissioners for making this all possible.



# Top Five Financial Tips for 2010

First Niagara Bank, which has 19 branches in the Capital Region and one at 1601 Broadway in Watervliet, offers the top five ways for you to get on track with your personal finances in the coming year:

## (1) Set a budget and stick to it.

If you haven't done it already, make a list of all your spending for an entire month, and then review it for ways that you can curb expenses for the rest of 2009. You'd be surprised at how much that daily boutique cup of coffee adds to the expense sheet.

## (2) Eliminate debt.

Remember debt is a four-letter word. Bring it under control or eliminate it all together.

Pay down on credit cards, home equity loans or lines of credit. This will free up your money for a variety of good things – like more financial security.

## (3) Create a Rainy Day Fund.

Life is full of uncertainty and surprises – an unexpected illness, a job loss or even the arrival of a new baby in the family. The rule of thumb is to have at least three to six months of living expenses socked away for when the unexpected occurs.

## (4) Save, Save, Save.

If recent economic difficulties weren't reminder enough, this is a perfect time to evaluate your investment goals and objectives and begin to save, if you haven't already. You could be saving for a house, college education or retirement – or for all three!

## (5) Invest in Yourself.

When it comes to personal finance, you also need to protect your livelihood – your largest source of income. Stay ahead of the curve, and any potential job elimination, by continually investing in more education and training that will prepare you for advanced employment opportunities and career changes if needed.



First Niagara



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## Windows

We all know that the windows in your apartment are heavy and it's sometimes difficult to push the top window up. If you are having problems let us know. We can give you a dowel stick to put under the window so it will keep the window up. If the window is open even slightly, it will allow the cold air in, making you cold and wasting very expensive heat.



## If it snows, make sure you move your car!



*This is what it looks like when a car does not move when we plow the lots.*



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# Attention Section 8 Tenants & Landlords

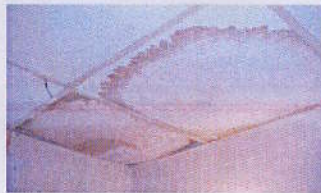


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## It's a good idea to perform your own pre-HQS Inspection

To save both your time and ours, it is a good idea to check your apartment to see all the basics are in order. What are they? What do we need to see? Here are a few of them:



- 1) Handrails solid and safe.
- 2) No chipped or peeling paint.
- 3) Front and back doors have good locks.
- 4) Smoke detector in living room and one detector in EVERY bedroom. The major offense is that the tenant took them down or it is missing a battery. We can't pass the apartment if it's not on the wall or ceiling and in working order.
- 5) Working light switches and outlets.
- 6) Working fan or window in bathroom.
- 7) No broken, missing or cracked glass in any window.
- 8) Working locks on all windows.
- 9) No sign of rodent infestation.
- 10) Working stove and refrigerator.
- 11) Missing floor tile.

We also monitor police calls to your apartment. If there are continuous calls or calls of drug activity the tenant can be terminated and your apartment may be barred from the program. Don't jeopardize your assistance, we want Watervliet to be a great place to live!

Also, it is a violation if you accept rent other than what is agreed to on the contract and if there are other residents living in the apartment other than those listed on the lease. It is fraud if you know and permit this without reporting it to our office. Contact us at [dleibach@watervliethousing.org](mailto:dleibach@watervliethousing.org) for questions or problems.



## Special Accommodations...

We are required by law to take reasonable steps to make this site as accessible for disabled residents as for non-disabled residents. If any member of your household is disabled or becomes disabled and needs some accommodation or modification of the apartment or its policies, please bring it to our attention. You must also inform us if your household may have difficulty or at any time is having difficulty meeting its obligations under the lease or house rules because of a member's disability. We want to make sure that disabled residents are treated fairly and have the same positive experience as non-disabled residents, and we need your help in meeting this goal. Most accommodations are easy to make, like a smoke detector with a louder pitch and a strobe light.

# Around the WHA...

## HEAP

If you are paying your own heat, you are eligible for HEAP assistance. If you receive food stamps or SSI, you can apply for HEAP assistance. Call the Cohoes Co-Cap office at 237-9201 for more information.



## Thank You



To the Watervliet Library and the VFW for donating mittens, gloves and hats to the children of the Watervliet Housing Authority. If your child needs any of these stop by the office!



## PC For Kids

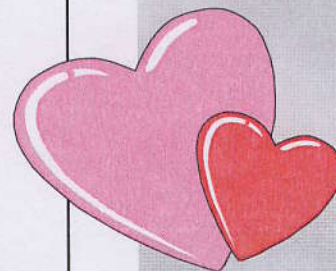
### What are you waiting for?

If your son or daughter is attending school or college and doesn't have a home computer, give the office a call. We are getting donations of older but usable computer parts and then reassemble them into computers for children in the housing authority that need them. It is on a first come first serve basis with the older children receiving priority. Each child will also work with a computer specialist and assemble their own computer. Don't wait, call us now.



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# Important Info...



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## Hilton/Hanratta Tenants



As a reminder, the light over the door inside your apartment

is for the generator emergency lighting. When the generator runs every Friday around 3 PM this light should go on for an hour, if it doesn't call the office. In the event of a power failure this is your only light in your apartment. **DO NOT USE CANDLES!**

## Painting of Apartments



It costs the WHA approximately \$400 for labor and materials to paint an apartment. It is worth it to keep your apartments looking nice. Please try to use care when moving furniture. Remember to wipe off fingerprints and crayon marks; it all helps to keep the apartments nice.

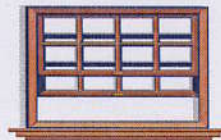
## AA Reminder



Alcoholics Anonymous (AA) meetings are held weekly, in the Quinn

Community Room and are open to all Friday nights at 7:00pm.

## Keep Windows Locked



Many windows and doors have been found to be unlocked. Your windows should always be locked for security reasons and to prevent drafts. Call us if you need help.



## Garbage

Garbage should be in cans and placed out the night before pickup. If a mess is found you are expected to clean it up. If the authority must take it away you will have to pay the disposal charge.

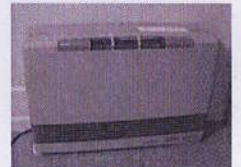
## Showers

After taking a shower please check the outside of the tub for water. It's the usual cause of water damage. Please make your family more aware of it and pull the curtain tight and wipe up any water immediately. You will be responsible for damaged floors.



## Safety Points for Rinnai Heaters

- \* Do not allow anyone to poke articles through the vents.
- \* Do not allow young children or an infant to sleep directly in front of the heater.
- \* Do not spray aerosols while the heater is operating. Most aerosols contain butane gas, and can be a fire hazard if used near this heater when in use.
- \* This appliance must not be used for any purpose other than heating.
- \* Save money on your gas bill, clean your filter monthly.



# Around the WHA...



## Kitchen Tips

- For cleaning sinks, use mild soap powder detergents. **DO NOT** use bleach or abrasive scouring powder.
- To avoid stoppages, never empty grease, coffee grounds, potting soil from flowerpots or other refuse into your sink. If your sink does get stopped-up, don't try to fix it yourself. Notify the office. Never use commercial lye or other drain cleaners to clear-up stopped sinks. Most of the time, they only worsen the problem.
- Keep the burners on your stove clear and properly adjusted. Burners should light automatically when you turn the knob. A blue flame means more heat and will not blacken pots and pans. Necessary adjustments will be made without charge. Just put in the request for the service at the office. Also, please wipe the stove top clean after each use to prevent grease buildup and avoid grease fires.
- For routine care of wood cabinets, wipe with a soft, dry cloth. For soiled cabinets, wipe with a damp cloth and polish dry with a clean, soft cloth. In case of heavy soil and for occasional cleaning, use a wood cleaner preservative. Polish with a soft, dry cloth.
- For routine care of laminated plastic counter tops, wipe with a cloth dipped into mild dishwasher detergent and water. For stubborn stains, you may apply a small amount of mild powder cleanser with a damp cloth. Rinse several times and wipe dry with a clean, soft cloth.



## Fall Prevention

The visiting nurses of Albany are continuing their very helpful Fall Prevention program. Are you prone to falls? Perhaps you could benefit from their services. The Visiting Nurses will come to your home and do an evaluation on home safety. There needs to be an order from your physician to do a fall prevention check. They will make recommendations for assertive devices to prevent injury, such as padded pants. For more information you can call 489-1430.

## Rugs and Vinyl Floor Tile



Rugs cannot be glued or nailed. You are permitted to use carpet tape. This also applies to your kitchen floor. You are not allowed to install any vinyl floor tile.

## Syringe Disposal

When disposing of medical waste or syringes please be safe by placing them in a laundry detergent container. When the container is full be sure to put a LID on the container before placing it in the garbage or the trash compactor. Thank you for your cooperation and consideration of our men's safety.



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# For your information...



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## Housing Tenants How Rent Is Determined

The rent you pay is either 30% of your gross income (after allowable deductions) or a flat or ceiling rent, whichever is less (see exclusions below). Residents can choose to pay the flat or ceiling rent even if it is higher than the income based rent. Your family's income determines your individual rent. This is why another family, perhaps, a family of your size living in an apartment of your size pays a different amount of rent each month.

Exclusion to the 30% rent rule are: casual or sporadic income; reimbursement for the cost of medical expenses; lump sum addition to assets; hazardous duty pay in the armed forces; servicemen's lump sum death benefits; temporary resident's income; foster care income; live-in aide's income; Title V employment; full-time students; veteran's benefits – for tuition, books, etc.; earned income for children under 18 years old; food stamps; income from reparations to Native Americans; and Holocaust survivor benefits.

## Eviction /Termination of Tenancy



Though the most common form of eviction is for failure to pay rent, a tenancy may also be terminated when a resident or a member of a resident's family engages in prohibited conduct.

Such conduct includes: willful misrepresentation of any material fact relating to eligibility for admission, continued occupancy, or the amount of rent to be paid; breach of rules and regulations; failure to provide satisfactory verification of family income; the transfer of possession of an apartment for use by a person or persons other than the tenant of record; chronic rent delinquency; poor house-keeping; and non-desirability.

Non-desirability is defined as conduct or behavior which presents a danger to the health and safety of neighbors or WHA employees; behavior which damages WHA property, or poses the threat of damage; behavior which is considered to endanger the peaceful occupation of other residents; sexual or moral offenses; or common law nuisances.

Residents and their families can also be evicted for drug activity on or off of WHA grounds, for illegal drug trade or activity on WHA premises. Residents are responsible for the conduct of all visitors, family members and guests to their apartments. Loitering and consumption of alcoholic beverages in public spaces is prohibited.

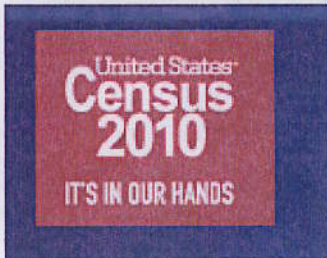
It is important to keep in mind that the U.S. Department of Housing and Urban Development (HUD) may perform an annual verification of this information through its Income Verification Program. Residents income data reported to the Housing Authority may be matched against records kept by the Internal Revenue Service and the Social Security Administration. If a discrepancy is detected the resident will be notified by letter, and then asked to contact the Office.

Sometimes, obviously, changes in family composition will mean that your rent will be reduced. Sometimes, they will mean the reverse. Either way, changes must be reported. **That's the law.**

# The 2010 Census

## A Great Way to Earn Extra Money NOW

The U.S. Census office are actively seeking job candidates in your area.



Attention local residents! The U.S. Census is hiring temporary Clerks in our Albany office at \$11.25 per hour and Census Takers throughout the Capital District at \$15.00 per hour. The jobs average 25-35 hours per week and last four to six weeks depending on assignment. Census taker positions entail visiting places where people live and conducting short interviews. No experience is necessary but public contact skills are a plus. For all positions there is a short entrance exam and successful candidates will be contacted at the beginning of next month.

Exams are being scheduled nearby. Please call 1-866-861-2010 immediately and you'll be placed through to a local office to schedule an appointment for an exam. For full information you may visit our website at [www.2010.census.gov](http://www.2010.census.gov) and click on *Jobseeker*.

Please contact our Recruiting staff at (518) 362-2170 if you have any questions.



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### Immunization clinics Offered by the Albany County Health Department 175 Green Street, Albany



These immunization services are for children living in Albany County who do not have health insurance or who are underinsured.

#### IMPORTANT INFORMATION:

A parent or legal guardian must accompany and stay with the child at the clinic  
Bring the immunization record with you  
Medicaid recipients please bring the Medicaid card.

Please call 447-4654 to make an appointment

Parents/guardians must bring immunizations records and/or a letter from the school nurse stating what vaccine is required.

Health Department clinics are held the 1<sup>st</sup> and 3<sup>rd</sup> Wednesday of the month.

February 3<sup>rd</sup> and 17<sup>th</sup>

March 3<sup>rd</sup> and 17<sup>th</sup>,

Don't forget to call for an appointment!



### FREE Ice Melt

The Watervliet Housing does its best to keep the safest sidewalks possible when there is snow or ice. But there are times when ice forms when we're not around or re-freezes.

You can now pick up a bag of ice melt to keep handy in your apartment. We have some bags at the maintenance garage and the office. You can always store the ice melt in a small coffee can with a lid, that way it is easier to handle and store.



# Important Information...



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## Tenant Commissioner Elections

Every two years tenants of the Watervliet Housing Authority vote for two of the seven board members. The City Council of Watervliet appoints the other five.

Elections for Tenant Commissioners will be held on June 11<sup>th</sup>. A list of eligible tenants will be posted on the bulletin



board at the office. Errors appearing on the list must be made known to the office not less than 60 days prior to the election. Nominating petitions for tenant members will be

accepted at the office no earlier than March 3<sup>rd</sup> and must be received by April 7<sup>th</sup>. Nominating petition forms can only be obtained at the office.

Roberta Gilson of the Day apartments and Regina Warner of the Quinn apartments are the current tenant commissioners. If you have any questions, please contact Matt or Mary Clinton for more information.



## News... from the Director

*It's official. I have been named the Acting Director of the Cohoes Housing Authority and will, of course, continue to serve as the Director of the Watervliet Housing Authority.*

*While you may not have realized it, over the past year we have been working hand in hand with Cohoes in developing a collaborative effort to provide quality, affordable homes for all housing residents in Watervliet and Cohoes. Sure there's a lot of work to be done...but we look forward to the challenge of bringing the same commitment to Cohoes Housing as we have here in Watervliet.*

*So how does this affect you? Simply put, it shouldn't. You will continue to receive the excellent quality housing that you have come to expect and deserve.*

*As always, if you have any questions or concerns, just let me know.*

*Charles*

# TAXES...

**Gotta pay them but we can help  
you figure them out**

## Taxes done for FREE!

**Don't pay the high fees  
to get your refund back.  
We can do it for FREE!**

The Volunteer Income Tax Assistance (VITA) program through Albany Community Action

Partnership is sponsored by the Internal Revenue Service (IRS) and offers free help with income tax return preparation to people of low-income (under \$35,000 annually).

Our VITA volunteer staff receives IRS training so they may help you prepare your income tax returns according to the current taxation laws. The VITA program also offers free electronic filing of your completed tax return. All services are provided with the strictest confidentiality and accuracy of information.

The VITA program is open to the public and starts on February 1st and runs through April 15th. Services are **by appointment only.**

We have arranged to have representatives to provide tax preparations on February 25th from 11 am to 1pm. Please call our office to schedule an appointment..



## Important info on a tax credit you may be eligible for!

The American Recovery and Reinvestment Act (ARRA) provides a temporary increase in the earned income tax credit (EITC) for taxpayers with three or more qualifying children. The maximum EITC for this new category is \$5,657.

ARRA also increases the beginning point of the phaseout range for the credit for all married couples filing a joint return, regardless of the number of children. These changes apply to 2009 and 2010 tax returns.

The earned income tax credit is a refundable credit intended to help people who work but earn modest incomes. The credit begins to phase out at \$21,420 for married taxpayers filing a joint return with children and completely phases out at \$40,463 for one child, \$45,295 for two children and \$48,279 for three or more children. For married taxpayers filing a joint return with no children, the credit begins to phase out at \$12,470 and completely phases out at \$18,440.

**Anyone needing ice  
melt please call the  
office**



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# Video Club

## Are you interested in videography?

## Would you like to learn how to shoot, edit, and produce videos?

### If so, then here's your opportunity!

The Watervliet Public Library, the Watervliet Elks, the Watervliet Housing Authority, the Watervliet Civic Center, and the Menands Public Library, are teaming up to teach a videography course, including how to shoot, edit and produce videos. Learn to create videos of documentaries, sports games, concerts, plays, movies and more, while using innovative technologies that local and national TV stations use.



If you're interested in joining the fun and learning new skills, then please sign up at the Watervliet Library, or call one of the numbers below and details will be sent to you:

- Watervliet Library: 274-4471
- Watervliet Housing: 273-4717
- Watervliet Civic Center: 273-5922
- Menands Library: 463-4035

## Educational classes for all our tenants. Hurry...only 7 per class

As promised, in cooperation with the Cohoes Housing Authority, we have joined up to provide classes in various fields that we hope many of our tenants can use. Many of these classes will focus on computer skills, like how to use some of the Microsoft products that you may need in the daily work force. They may not tell you everything but it is a start. Classes will roam to various sites but the courses may differ. We recently purchased 7 laptops that can be used by the students so they can have "hands on" learning while in the class.

The first class will be held at the Watervliet Housing Office. Can't get there? We'll arrange transportation. You **MUST** call and reserve your spot. Since the classes will fill up early, call quickly.

Stephanie Galvin from Albany County Rural Housing will be teaching a two part class on finances. The first class will be held on Tuesday, February 23<sup>rd</sup> and will focus on how to get your credit report and how to read it and know what it means. This class will be held from 6:00 p.m. to 7:30 p.m. The second class will be held on Tuesday, March 2<sup>nd</sup> and be on budgeting. This class will also be held from 6:00 p.m. to 7:30 p.m.

Nicole Weimer who works at Cohoes High School as a computer technician, teacher's aide will be teaching computer skills. Her classes will run for six weeks beginning on Monday, February 22<sup>nd</sup> and ending on March 8, 2010. She is very excited about this chance to share her knowledge in this area. These classes will be held from 3:30 to 4:30 p.m. for six consecutive Mondays.

To reserve your spot please call Sherry Muzio at 235-4500, ext. 129. Also, if you have something specific that you would like to learn, let us know and if possible we will incorporate it into the program.

# Your Career... Your Choice!

## Newest ACAP's Program Lets You Choose from 6 Targeted Career Pathways

*Albany Community Action Partnership (ACAP) gives you the path. You chose the destination!*

Are you looking for a career where you can grow and advance? Have you ever wanted to get into the medical field? Or how about construction or weatherization work? ACAP's newest program, Career Pathways, can offer you free training and credentialing in these and other growing Capital Region career tracks. Below are some Q&A regarding this exciting new opportunity:

### ***What is the Career Pathways Program?***

It is a FREE, income-qualifying program of connected education and training programs and support services that enable you to secure entry level employment within a specific industry and to advance over time in that industry. Each step on a Career Pathway is designed explicitly to prepare you for the next level of employment and/or education. The six designated Career Pathways are growing Capital Region industries, and offer real opportunities for advancement. The purpose is to create both avenues of advancement for current workers and job-seekers and to supply qualified workers to local employers. It's a win-win situation for everyone involved!

### ***What are the six (6) targeted Career Paths offered in ACAP's Career Pathways program?***

- Healthcare
- Weatherization and Construction
- Child Care & Early Childhood Education
- Food Service and Hospitality
- Building Maintenance and Floor Care
- Computers and Technology

### ***Who is eligible?***

If you are 18 and older and meet the income guidelines, you can participate. You can



contact an ACAP representative to discuss your specific situation at **518-463-3175**, otherwise your eligibility questions will be answered at one of our mandatory orientations held every 1st and 3rd Monday of the month at 10 am at

ACAP's Outreach Center, 333 Sheridan Avenue, Albany.

### ***How long is the program?***

You can expect 6-8 weeks of training using a combination of classroom and hands-on experience in real work situations. Once you've achieved your certificate, we will help you find a job in your career of choice. We also offer help with resume writing, answering interview questions, and dressing for a successful interview. Once you land a job, your ACAP Employment Specialist will continue to provide you with support during your first year of work. This support could include: helping you plan your steps to a promotion, helping you improve your financial management skills and helping you better balance your work/home life. We also offer additional career specific training that will fit with your work schedule.

### ***How do I get started?***

Schedule **(518-463-3175)** or drop in on one of our orientation sessions held every 1st and 3rd Monday of the month at **10 am at ACAP's Outreach Center, 333 Sheridan Avenue, Albany** and make the first step to achieving a fulfilling career. If after the orientation you decide that this is the program for you, simply schedule an appointment with one of our Employment Specialists to complete a career assessment and begin preparing for your future! ACAP staff may also be able to assist you with your child care, transportation, and/or additional education needs while in the program. You may also visit ACAP's Cohoes Outreach Office at 20 White Street, Cohoes for assistance and information. For more details, go to our website at [www.albanycap.org](http://www.albanycap.org).



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## Fire Safety Hanratta



Fireman will check all apartments in the event of an emergency. If one of your neighbors is wheelchair bound or can not leave the unit, let the fireman know what unit the person is in or what staircase they are waiting at. Call the office if you or someone is wheelchair bound or may need assistance so we can let the fire department know.

Do not panic, take fire alarms seriously but be assured that you live in a safe building and that the city has a great fire department.



APPLY NOW TO BE A CENSUS TAKER!  
1-866-861-2010

## Emergency Notification Call System

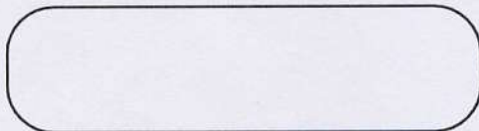


The Watervliet Housing Authority was the first area agency to start a new system to help notify our tenants of emergencies, snow removal, or important messages that we feel you need to know quickly and as efficiently as possible. If we have your up-to-date phone number you will be called as long as there is an available person in the WHA to make the notification. This is a courtesy call, not a guarantee. Please call the office for any changes in telephone numbers, license plates or emergency contacts so you will be included in our system.



WVLT  
channel  
17  
on Time  
Warner  
Cable

Watch WVLT for  
school closings



2400 Second Avenue, Watervliet, NY 12189

**Watervliet Housing Authority**

Charles V. Patricelli, Director

February 2010